



# MAM WOMEN'S ENGINEERING COLLEGE

(Formerly Krishnaveni Engineering College for Women)

(Approved by AICTE, New Delhi & Affiliated to JNTUK)

Kesanupalli :: Narasaraopet, Phone: +91 – 7799977430, 9121214718



Website: [www.mamw.org](http://www.mamw.org)

E-Mail : [mamengg2024@gmail.com](mailto:mamengg2024@gmail.com), [KC.Principal@jntuk.edu.in](mailto:KC.Principal@jntuk.edu.in)

MAMW/ADM/123/IQAC

Date:10/01/2025

## CIRCULAR

All the HODs concerned are hereby informed to attend the meeting on 10-01-2025 (Friday) at 3:00 PM, in board room.

### Agenda:

- Formation of New IQAC committee for A.Y. 2025-26

Principal

**MAM WOMEN'S ENGINEERING COLLEGE**  
Kesanupalli, Narasaraopet.

Copy to:  
All HODs



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MAMW/ADM/123/IQAC

Date:11/01/2025

## CIRCULAR

This is to inform to all the HODs and staff members that IQAC constituted with the following members for the A.Y 2025-26.

S. No	Name	Designation
1	Sri. M.R. Seshagiri Rao	Management Member (Chairman)
2	Smt. D. Sravya	Management Member (Director)
3	Dr. S. RamaRao	Chairperson (Principal)
4	Prof. J. Ravisankar	Coordinator (ECE HOD)
5	Smt. B.Radhika	Member (CSE HOD)
6	Smt. M. Sitara	Member (MBA HOD)
7	Mr. B. Phani Babu	Member (H&S HOD)
8	Mr. Ch. Naveen	Member (Associate Professor)
9	Mr. Pavan Kumar	A.O
10	Mrs. B. Lalitha Devi	Office Supdt.
11	Mr. K. Nasaraiah	Nominee–Industrialist
12	Mr. N. Venkateswarlu	Nominee–Local Society
13	M. Swathi	Nominee–Alumni
14	Kota Deepthi	Nominee-Student

*Rama*  
Principal

**MAM WOMEN'S ENGINEERING COLLEGE**  
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Submitted to:

1) The Chairman for information

Copy to : 2) HODs

3) the members



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## Minutes of the 1<sup>st</sup> IQAC meeting held on 11-01-2025

### Members Presented:

S. No.	Name	Designation
1	Sri. M.R. Seshagiri Rao	Management Member (Chairman)
2	Smt. D. Sravya	Management Member (Director)
3	Dr. S. RamaRao	Chairperson (Principal)
4	Prof. J. Ravisankar	Coordinator (ECE HOD)
5	Smt. B. Radhika	Member (CSE HOD)
6	Smt. M. Sitara	Member (MBA HOD)
7	Mr. B. Phani Babu	Member (H&S HOD)
8	Mr. Ch. Naveen	Member (Associate Professor)
9	Mr. Pavan Kumar	A.O
10	Mrs. B. Lalitha Devi	Office Supdt.
11	Mr. K.Nasaraiah	Nominee–Industrialist
12	Mr. N.Venkateswarlu	Nominee–Local Society
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Principal

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S.No	SUBJECT	RESOLUTION																																													
1	Welcome	Our Principal, Chairman of IQAC welcomed the gathering consisting of the members of newly constituted IQAC.																																													
2	Composition of IQAC	<p>The IQAC members are chosen based on the NAAC guidelines. The Composition of IQAC is</p> <table border="1"><thead><tr><th>S.No</th><th>Name</th><th>Designation</th></tr></thead><tbody><tr><td>1</td><td>Sri M.R. SeshagiriRao</td><td>Management Member (Chairman)</td></tr><tr><td>2</td><td>Smt D.Sravya</td><td>Management Member (Director)</td></tr><tr><td>3</td><td>Dr.S.RamaRao</td><td>Chairperson (Principal)</td></tr><tr><td>4</td><td>Prof. J.Ravisankar</td><td>Coordinator (ECE HOD)</td></tr><tr><td>5</td><td>Smt. B.Radhika</td><td>Member (CSE HOD)</td></tr><tr><td>6</td><td>Smt. M.Sitara</td><td>Member (MBA HOD)</td></tr><tr><td>7</td><td>Mr. B.Phani Babu</td><td>Member (H&amp;SHOD)</td></tr><tr><td>8</td><td>Mr. Ch. Naveen</td><td>Member (Associate Professor)</td></tr><tr><td>9</td><td>Mr. Pavan Kumar</td><td>A.O</td></tr><tr><td>10</td><td>Mrs B. Lalitha Devi</td><td>Office Supdt.</td></tr><tr><td>11</td><td>Mr. K. Nasaraiah</td><td>Nominee–Industrialist</td></tr><tr><td>12</td><td>Mr. N. Venkateswarlu</td><td>Nominee – Local Society</td></tr><tr><td>13</td><td>M. Swathi</td><td>Nominee–Alumni</td></tr><tr><td>14</td><td>Kota Deepthi</td><td>Nominee-Student</td></tr></tbody></table>	S.No	Name	Designation	1	Sri M.R. SeshagiriRao	Management Member (Chairman)	2	Smt D.Sravya	Management Member (Director)	3	Dr.S.RamaRao	Chairperson (Principal)	4	Prof. J.Ravisankar	Coordinator (ECE HOD)	5	Smt. B.Radhika	Member (CSE HOD)	6	Smt. M.Sitara	Member (MBA HOD)	7	Mr. B.Phani Babu	Member (H&SHOD)	8	Mr. Ch. Naveen	Member (Associate Professor)	9	Mr. Pavan Kumar	A.O	10	Mrs B. Lalitha Devi	Office Supdt.	11	Mr. K. Nasaraiah	Nominee–Industrialist	12	Mr. N. Venkateswarlu	Nominee – Local Society	13	M. Swathi	Nominee–Alumni	14	Kota Deepthi	Nominee-Student
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3	Presentation on IQAC	<p>The Chairman of IQAC presented the <b>objectives</b> of IQAC as</p> <ol style="list-style-type: none"><li>1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.</li><li>2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.</li></ol> <p>The IQAC Chairman presented the <b>functions</b> of IQAC:</p> <ol style="list-style-type: none"><li>1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.</li><li>2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process</li><li>3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes</li><li>4. Dissemination of information on various quality parameters of higher education</li><li>5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles</li><li>6. Documentation of the various programmes/activities leading to quality improvement;</li><li>7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices</li><li>8. Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality</li><li>9. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC</li></ol>
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		<p>The IQAC Chairman presented the <b>IQAC Benefits</b>.</p> <ol style="list-style-type: none"> <li>1. Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement</li> <li>2. Ensure internalization of the quality culture Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.</li> <li>3. Provide a sound basis for decision-making to improve institutional functioning.</li> <li>4. Act as a dynamic system for quality changes.</li> <li>5. Build an organized methodology of documentation and internal communication.</li> </ol> <p>The Chairman also listed the <b>requirements</b> of IQAC.</p> <ol style="list-style-type: none"> <li>1. Computers with Printer.</li> <li>2. Separate Room.</li> <li>10. Secretarial Assistance.</li> </ol>
4	Action Plan for the year	<p>To improve the student performance in academic and Placement activities.</p> <p>To improve the quality of research by facility and students and innovation.</p>
5	Committees Constituted to assess the progress to attain quality in teaching.	<p>Various committees are constituted. They will continuously monitor and help in preparing the AQAR. The Committees and the conveners are</p> <p>College Academic Committee:  Result analysis: Mr. B. Phani Babu, Examination Cell Incharge  Training of Faculty: Dr. S. Rama Rao  Industry Institute Interaction :Mr. J. Ravisankar  Training and Placement Officer : J. Ravisankar</p>
6	Vote of Thanks	<p>The IQAC chairman proposed vote of thanks. He also informed the date for the next meeting as 1<sup>st</sup> June 2025.</p>

  
Principal

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